

# CITY COUNCIL AGENDA AUGUST 29, 2022



 **DOWN EAST VIKING**  
FOOTBALL CLASSIC

**SEPTEMBER 10 @ 4 P.M.**  
Rocky Mount Athletic Stadium  
[rockymountnc.gov/events](http://rockymountnc.gov/events)  
[ecsuvikings.com](http://ecsuvikings.com)

 **ROCKY MOUNT, NC**  
THE CENTER OF IT ALL

 **VS** 

**LIVINGSTONE COLLEGE**

**FOR TICKET INFORMATION CONTACT:**  
Parks & Recreation Department @  
972-1151

[View Main Agenda](#)



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**


At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

C. SAUNDERS ROBERSON, JR.

#### CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM (*Ward 4*)

ANDRÉ D. KNIGHT (*Ward 1*)

REUBEN C. BLACKWELL, IV (*Ward 2*)

RICHARD E. JOYNER (*Ward 3*)

LIGE DAUGHTRIDGE (*Ward 5*)

TOM HARRIS (*Ward 6*)

JABARIS D. WALKER (*Ward 7*)

#### CITY STAFF

PETER F. VARNEY, *Interim City Manager*

PAMELA O. CASEY, *City Clerk*

VACANT, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

KIRK BROWN, *Director of Communications, Marketing and Public Relations*

RICHARD J. ROSE, *City Attorney*





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## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!



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**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, AUGUST 29, 2022 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here:  
<https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the Deputy City Clerk
4. Consideration of the Minutes of a Regular Scheduled City Council Meeting held June 27, 2022  
Recommended Action: Approve Minutes [View](#)
5. Community Update - Interim City Manager Peter F. Varney
6. Presentations and Recognitions: [View](#)
  - Presentation of Retirement Resolution Honoring City Clerk, Pamela O. Casey
  - Presentation of Certificate of Achievement and Plaque from the Government Finance Officers Association for Excellence in Financial Reporting (28<sup>th</sup> consecutive year)Recommended Action: Adopt Resolution
7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***





8. Consideration of Modification of Water Tower License Agreement with Cello Partnership d/b/a Verizon Wireless to make the following changes: [View](#)

- remove three (3) Ericsson RRUS11 B13 RRU; three (3) Ericsson RRUS32 B4 RRU; and one (1) Line Coax
- install three (3) Ericsson AIR 6449 antenna; three (3) Ericsson 4408 RRU; three (3) Ericsson 4449 RRU; three (3) Ericsson 8843 RRU; one (1) Commscope RCMDC-6627-PF-48 OVP, and one (1) 6x12 Hybrid Cable

*Note: Verizon currently pays the City an annual fee of \$31,050 - 12.5% increase for each 5-year renewal period; installation will not exceed allowable limits; licensee responsible for any repairs/damages*

Recommended Action: Approve Modification to Agreement and Authorize the Mayor to Execute the Same on Behalf of the City

9. Consideration of FY 2022-2023 Budget Ordinance Amendment for the Police Department's Pack-A-Patrol Car Program appropriating funds in the Canteen Trust Fund (\$14,327) [View](#)

Recommended Action: Adopt Ordinance

10. Consideration of FY 2022-2023 Budget Ordinance Amendment to Reflect Carryforward of Funds Budgeted for and Encumbered but Not Expensed in FY 2021-2022 (combined total - \$13,723,691) [View](#)

Recommended Action: Adopt Ordinance

11. Consideration of Ordinance Approving Installation of All-Way Stop at the following intersections:

- Mansfield Drive and Nottingham Road
- Mansfield Drive and Sheffield Drive
- Sheffield Drive and Nottingham Road


(Petitions of support representing more than 75% of the adjacent residences were received; Estimated cost of the signage is \$500 - to be paid out of Public Works operating budget) [View](#)

Recommended Action: Adopt Ordinance

12. Consideration of Memorandum of Agreement with SFM Regarding Use of the Booker T. Theatre (agreement details conditions to be followed for SFM to rent the Theatre in connection with events planned at the Event Center) [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City



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13. Consideration of Housing Incentive Grant Program Agreement with Big Wolf Enterprises, LLC (\$75,000 for the rehabilitation of the single-family residential units at 327 and 331 Pennsylvania Avenue) [View](#)

Recommended Action: Approve Grant Agreement and Authorize the Mayor and City Clerk to Execute Same Behalf of the City

14. Consideration of CDBG Economic Development Agreement with OIC in the amount of \$50,000 for the installation of sewer service at 515 N. Grace Street [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute Same Behalf of the City

15. Appointments:

- Animal Care and Control Advisory Board - four (4) appointments: Wards 1, 2, 3, 7;
- Board of Adjustment – four (4) appointments: Wards 1, 2, 4, and (1) Alternate Member;
- Business Development Authority – two (2) appointments (Mayoral appointments);
- Central City Revitalization Panel - six (6) appointments: one (1) Commercial Builder/Developer; three (3) Members-at-Large; and two (2) Ex-Officios;
- Community Appeals Board – two (2) appointments: Wards 2, and 4;
- Housing Authority – one (1) appointment (Mayoral appointments);
- Martin Luther King, Jr. Commission – one (1) appointment;
- Planning Board – one (1) appointment: Ward 1;
- Redevelopment Commission – two (2) appointments;
- Transportation Advisory Committee – one (1) appointment (Councilmember);
- Tree Advisory Board – three (3) appointments – Wards 1, 2, and 6;
- Utility Service Review Board – four (4) appointments: Wards 1, 4, and 5; and
- Workforce Housing Advisory Commission – three (3) appointments: Wards 5; one (1) Faith-based Community members, one (1) Business Community member

16. Closed Session:

- Personnel
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