# CITY COUNCIL AGENDA OCTOBER 10, 2022

October 14 & 15 at 7:30 PM and October 16 at 2:00 PM

At the Theatre at the Imperial Centre

ROCKY MOUNT, NC
THE CENTER OF IT ALL

View Main Agenda

# ROCKY MOUNT CITY COUNCIL
# VISION STATEMENT

*Rocky Mount is a City composed of people*
*of diverse backgrounds, heritages, and interests*
*with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity*
*to realize their full potential*
*through individual initiative and community support.*

*Its citizens enjoy and value the benefits*
*of efficient, cost-effective and responsive public services,*
*a strong and diversified economy,*
*and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history*
*while responding to the challenges and opportunities*
*of regional and global change in a proactive and realistic manner.*

# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**
**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

***These meetings are open to the public.***

## How A Citizen Can Be Heard

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC.** At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

## Public Hearings

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

C. Saunders Roberson, Jr.

### CITY COUNCIL

T. J. Walker, Jr., Mayor Pro Tem *(Ward 4)*

André D. Knight (*Ward 1)*
Reuben C. Blackwell, IV (*Ward 2)*
Richard E. Joyner *(Ward 3)*
Lige Daughtridge *(Ward 5)*
Tom Harris *(Ward 6)*
Jabaris D. Walker *(Ward 7)*

### CITY STAFF

Peter F. Varney, *Interim City Manager*
Kim Batts, *City Clerk*
Vacant, *Assistant City Manager*
Elton Daniels, *Assistant City Manager*
Kirk Brown, *Director of Communications, Marketing and Public Relations*
Richard J. Rose, *City Attorney*

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# PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!

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**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, OCTOBER 10, 2022 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: https://www.youtube.com/user/CITYTV19

1. Meeting Called to Order by the Mayor

2. Prayer

3. Roll Call by the City Clerk

4. Consideration of the Minutes of a Regular Scheduled City Council Meeting held July 25, 2022 ***View***

   Recommended Action: Approve Minutes

5. Consideration of additions or deletions to the agenda

6. Community Update - Interim City Manager Peter F. Varney

7. Presentations and Recognitions: ***View***

   - Presentation of Proclamation Proclaiming October 10, 2022 as "Cassie Smith Day" in Honor and Recognition of her 108th Birthday;
   - Presentation of Proclamation Proclaiming the Month of October 2022 as Disability Employment Awareness Month in the City of Rocky Mount to Archie Jones, Director of Human Relations, and Human Relations Staff;
   - Presentation of Proclamation Proclaiming the Month of October 2022 as Fire Prevention Month in the City of Rocky Mount to Corey Mercer, Fire Chief, and Members of the Fire Department; and
   - Proclamation Proclaiming October 28, 2022 as Honoring the Nation's First Responders Day

8. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***

9. **CONSENT AGENDA:**

A. Consideration of Request from Celeste Beatty and Jamel Lynch for a Temporary Street Closure for Roctoberfest on October 15th from 8:00 a.m. to 8:00 p.m. ***View***

– Howard Street: Western Avenue to Sunset Avenue

B. Notification to Council of Intent and Authorization to Apply for a grant from the Firehouse Subs Public Safety Foundation ***View***

*Note: If approved, grant opportunity will be used to apply for a fully equipped Utility Task Vehicle (UTV) - Grant does not require any matching funds

Recommended Action: Approve Consent Agenda (inclusive of approval of temporary street closure; authorization of Grant Application; and authorization for the Mayor and City Clerk to execute documentation and certifications, including subsequent grant agreement on Behalf of the City)

10. **Public Hearing** - Consideration of Ordinance Amending Chapter 10, Article V of the City Code (Illicit Discharges into the Stormwater System) ***View***

Recommended Action: Adopt Ordinance

11. Consideration of Ordinance Amending Chapter 2 of the Code of the City of Rocky Mount Entitled "Administration", Article III. Entitled "Boards, Committees, Commissions, Authorities", Division 1. Generally, Sec. 2-46. Rules of Order:

- Adding Rules of Procedure for Remote Meetings for City of Rocky Mount Boards, Committees, Commissions, and other Public Bodies ***View***

Recommended Action: Adopt Ordinance

12. Consideration of the following Non-Profit Agreements: ***View***

| | | |
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| a. | Boys and Girls Club | |
| | Operational Support | $20,000 |
| | EA Sports League | $10,000 |
| | Promise Academy | $50,000 |
| | HERO Program | $75,000 |
| b. | Nash Arts | $ 4,500 |
| c. | Communities in Schools | $21,600 |
| d. | Buck Leonard Association | |
| | Baseball Jazz | $15,000 |
| | Baseball League | $24,000 |
| e. | Tar River Orchestra and Chorus | $ 8,100 |
| f. | United Community Ministries | $30,000 |
| g. | OIC Carpentry Trades | $31,000 |

Recommended Action: Approve Agreements and Authorize the Mayor, Finance Director and City Clerk to Execute the Same on Behalf of the City

13. Consideration of Housing Incentive Grant Program Agreement with East End Baptist Church ($100,000 for acquisition/demolition of 1012 E. Highland Avenue and acquisition of vacant land located at 341, 342 and 347 Atlantic Avenue) ***View***

Recommended Action: Approve Grant Agreement and Authorize the Mayor and City Clerk to Execute Same Behalf of the City

14. Consideration of Bid for the purchase of one (1) 2021 Orion Camera Van - award to Jet-Vac Equipment Company, LLC @ a total cost of $176,894.35 via North Carolina Sheriffs' Association Group Purchasing Program Bid #22-06-0426R ***View***

Recommended Action: 1) Award Bid as Recommended; and
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document in Accordance with the Council's Award