

CITY COUNCIL AGENDA NOVEMBER 14, 2022

Holiday Events



CITY LAKE
Lighting

THURSDAY, DECEMBER 1 • 6 p.m.

Free Event
Carriage Rides • Visit with Santa
Inflatable Play Area • DJ • Vendors

rockymountnc.gov



ROCKY MOUNT, NC
THE CENTER OF IT ALL



ROCKY MOUNT
Christmas Parade

SUNDAY, DECEMBER 4
3 p.m.

Main Street, Downtown Rocky Mount
rockymountnc.gov



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[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM
(Ward 4)

ANDRÉ D. KNIGHT (Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

LIGE DAUGHTRIDGE (Ward 5)

TOM HARRIS (Ward 6)

JABARIS D. WALKER (Ward 7)

CITY STAFF

PETER F. VARNEY, *Interim City Manager*

KIM BATTS, *City Clerk*

VACANT, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

KIRK BROWN, *Communications & Marketing Director*

RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT
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PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





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AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, NOVEMBER 14, 2022 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of Minutes of a Regular Scheduled City Council Meeting held August 29, 2022 [View](#)
Recommended Action: Approve Minutes
5. Consideration of additions or deletions to the agenda
6. Community Update - Interim City Manager Peter F. Varney
7. Presentations and Recognitions: [View](#)
 - Presentation of Certificate Congratulating the Honorable Quentin Sumner on his Retirement
 - Presentation of Resolution Recognizing Coach Sam Toler for 45 years of Volunteering as a Little League Coach for the City of Rock Mount;
 - Presentation of Proclamation Proclaiming Saturday, November 26, 2022 as Small Business Saturday
8. Petitions to be Received from the Public
Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.
9. **CONSENT AGENDA:**
 - A. Consideration of Request from the Public Works Department of an Ordinance Approving Temporary Street Closings for the Annual Christmas Parade (*ordinance adoption requirement of NCDOT standards*): [View](#)
 - The Temporary Closures are along the east side of Main Street from Marigold Street to E. Thomas Street, Thomas Street (US 64 Business West) from NE Main Street to N. Church Street and Church Street (US 301 Business) from W. Thomas Street to Bassett Street from 1:00 p.m. until 4:30 p.m. on Sunday, December 4, 2022





- B. Notification to Council of Intent and Authorization to Apply for a grant from the AKC Reunite Adopt A K-9 Cop Grant (Total cost to replace a canine is approximately \$10,000 - grant amount from AKC Reunite Adopt A K-9 Cop is \$7,500 the remaining balance of \$2,500 will be a match funded by the City) [View](#)
- C. Consideration of Resolution Commemorating and Celebrating the 60th Anniversary of Dr. Martin Luther King Jr.'s Speech at Booker T. Washington High School Gymnasium [View](#)
- D. Consideration of Resolution Declaring the City's Official Intent to Reimburse Expenditures made for the Replacement of Equipment (Leaf Collection Machine, ROW Mowing Tractor, Sign Service Truck Utility Body, Backhoe, Tractor Mower, Four (4) Dump Body Crew Cabs, Point of Delivery Transformer, Substation 1 Equipment, Camera Van, Backhoe; required in connection with FY 2023 Installment Financing - \$3,409,000) [View](#)
- E. Consideration of Water Assessment Contract with Susan Janell Lee Baker for Water Service at 851 Goldrock Road (\$4,265 to be assessed) [View](#)
- F. Consideration of agreement with North Carolina Administrative Office of the Courts for wiring at the Judicial Center (City will reimburse the cost of installation - the estimated cost is \$8,613) [View](#)
- G. Consideration of Property Acquisition from BTW Alumni Association Relative to Downtown Drainage Project (Nash County - parcel 375925599309 - 217 S. Church St.; parcel 375925599232 - 128 Nash St.; and parcel 375925598373 - 225 S. Church St. - purchase price = \$70,000) [View](#)
- H. Consideration of Certification by the City Clerk of the Sufficiency of the Following Annexation Petitions, Schedule Public Hearings (November 28, 2022), and Instruct Department of Development Services to Prepare Feasibility studies:
1. Annexation No. 328 – 9121 West Mount Drive – non-contiguous (Resolution Certifying Sufficiency, Resolution Scheduling Public Hearing); [View](#)
 2. Annexation No. 329 – 9041 and 9053 West Mount Drive (PIN 3738 0099 1544); PIN 3739 2090 8350; PIN 3739 2080 9143; PIN 3738 0090 6177 – non-contiguous (Resolution Certifying Sufficiency, Resolution Scheduling Public Hearing) [View](#)





- I. Consideration of Resolution Authorizing Submission of Application for North Carolina Department of Commerce Building Reuse Program Funding for the Expansion of Project Blues Manufacturing Plant in Rocky Mount (renovation and upfit of manufacturing plant; new investment of \$2,000,000; and creation of 42 new jobs) [View](#)
- J. Consideration of Resolution Authorizing Lease Agreement with Joshua Robinson for City-Owned Property at 150 East Thomas Street in the Manhattan Building on the Douglas Block (3-year lease; annual rent = \$15,492; term November 8, 2022 – October 31, 2025; lease advertised pursuant to G.S. 160A-272) [View](#)
- K. Consideration of Resolution Authorizing Lease Agreement with D' Chill Spot, LLC for City-Owned Property at 207-211 East Thomas Street (2-year lease; annual rent = \$41,800; term August 1, 2022 - July 31, 2024; lease advertised pursuant to G.S. 160A-272) [View](#)
- L. Consideration of Ordinance Amending the Land Development Code and Map of the City of Rocky Mount [View](#)
- Request by Anthony Ray Richardson to rezone ±7.84 acres at 7137 Hunter Hill Road from R-6CD to O-12

***Note - Public Hearing was held on September 12, 2022;*

Joint Meeting with the Planning Board and City Council was held on October 12, 2022

- M. Consideration of Canceling the Second City Council Meeting in December (falls on December 26, 2022, when City Offices are closed) [View](#)

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Adoption of Ordinances and Resolutions;
- 2) Authorization for Staff to Submit Grant Application; and for the Mayor, City Clerk and/or Appropriate Staff to Execute Required Documentation, Including Final Application and Subsequent Grant Agreement Certifications and Assurances on Behalf of the City;
- 3) Authorization for the Mayor, City Clerk or Interim City Manager to Execute Any Required Documentation for the above referenced Contracts, Agreements, Property Acquisition and Leases; and
- 4) Approval of cancellation of December 26, 2022 City Council Meeting





10. Consideration of Recommendations from a Planning Board Meeting held on October 11, 2022 and Acknowledge Receipt of Planning Board Minutes: [View](#)

**Overview of request(s) and recommendation(s) by the Director of Development Services or his designee*

A. Public Hearing Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by George Barnes to rezone a ±1.6-acre portion of a ±6.79-acre parcel [PIN 375985022100] located between Cokey Road, Short Street, Branch Street and the rail line from I-2 to B-2

[View](#)

Recommended Action: 1) Receive Public Comment; and
2) Adopt Ordinance

B. Public Hearing Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Michael Hurt representative of Daughtridge and Hurt, LLC, property owner, for subject site located on Arrow Road [PIN 38212070221, 382120707931, 382120709730 and 382120800263] totaling ±17.44 acres from I-2 to B-1

[View](#)

Recommended Action: 1) Receive Public Comment; and
2) Adopt Ordinance

C. Public Hearing Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Charles Roberson, representative of Legacy Legacy, LLC, property owner, for the subject site located at 221 and 225 Atlantic Avenue totaling ±1.63 acres from R-6MFA to B-5

[View](#)

Recommended Action: 1) Receive Public Comment; and
2) Adopt Ordinance





11. Appointments: [View](#)

- Animal Care and Control Advisory Board - three (3) appointments: Wards 1, 2, 7;
- Board of Adjustment – four (4) appointments: Wards 1, 2, 4, and (1) Alternate Member;
- Business Development Authority – two (2) appointments (Mayoral appointments);
- Central City Revitalization Panel - five (5) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
- Community Appeals Board – two (2) appointments: Wards 2, and 4;
- Historic Preservation Commission – one (1) appointment;
- Housing Authority – one (1) appointment (Mayoral appointments);
- Martin Luther King, Jr. Commission – one (1) appointment;
- Mayor’s Commission on Persons with Disabilities – one (1) appointment;
- Redevelopment Commission – one (1) appointment;
- Tree Advisory Board – three (3) appointments – Wards 1, 2, and 6;
- Utility Service Review Board – four (4) appointments: Wards 1, 4, 5 and 7; and
- Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community members, one (1) Business Community member

12. Closed Session:

- Property Acquisition

