



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, FEBRUARY 13, 2023, AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. A. Consideration of the Minutes of the Following Regular Scheduled Committee of the Whole Meetings:
 1. September 12, 2022:
 - Cost of Service Report – Brenton Bent: *Received report; no formal action;*
 - Friends of Unity Cemetery - *Postponed*
 - Crime Report – Robert Hassell: *Received report; no formal action*
 - Short Term Rentals – *Item not reached*
 - Closed Session: Property Acquisition
 2. October 10, 2022:
 - Reserve Parking Spaces for City Council Members – Peter Varney: *Received report; no formal action;*
 - Transportation Advisory Committee Alternates – Peter Varney: *Received report; no formal action;*
 - Crime Report – Robert Hassell: *Received report; no formal action;*
 - Fire Pumpers Purchase – Peter Varney: *Received report; by consensus – added to Regular City Council Meeting Agenda on October 10, 2022;*
 - Housing Code Ordinance Update – Peter Varney: *Received report; no formal action*
 - Closed Session: Property Acquisition
- B. Minutes of Regular Scheduled City Council Meeting held November 14, 2022
- C. Consideration of the Following Special Called Committee of the Whole Meetings:
 1. September 28, 2022
 2. October 3, 2022

A~ Recommended Action: Approve Minutes

- A~ 5. Consideration of additions or deletions to the agenda:
- Remove Item 9K from Consent Agenda for consideration
 - Add report from City Attorney – Marty Clay
 - Add Closed Session – Personnel; Property Acquisition
6. Community Update - Interim City Manager Peter F. Varney
7. Presentations and Recognitions:
- Consideration of Resolution Recognizing and Congratulating the Northern Nash Football Team on their Outstanding Season

A~ Recommended Action: Adopt Resolution

8. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

The following individuals spoke (more details to be included in minutes):

- ***Crystal Wimes-Anderson***
- ***Cooper Blackwell***
- ***Sydney Meeks***
- ***Marion Stoga***
- ***Bronson Williams***
- ***Troy Davis***

9. **CONSENT AGENDA:**

A. Notification to Council of Intent and Authorization to Apply for a grant from the AKC Reunite Adopt A K-9 Cop Grant (Total cost to replace a canine is approximately \$10,000 - grant amount from AKC Reunite Adopt A K-9 Cop is \$7,500 the remaining balance of \$2,500 will be a match funded by the City)

City Manager Recommendation: Authorize Submission

- B. Consideration of Adoption of the Following FY 2022-2023 Ordinances:

Budget Ordinance Amendments:

1. Appropriates funds in the General Fund for the procurement of an all- terrain vehicle (ATV) for Fire Department in accordance with grant awarded by the Firehouse Subs Public Safety Foundation (\$24,198)
2. Appropriates funds in the Water Fund to cover unanticipated inflationary increases in the costs of water treatment chemicals for the remainder of the current fiscal year (\$300,00)
3. Increasing appropriations in the Agency Canteen Fund to reflect revenues received by accounts in this fund greater than currently budgeted (\$27,510)

Project Ordinance:

4. Appropriating funds awarded by the Golden Leaf Foundation for water and sewer improvements associated with economic development along and in the vicinity of Peele Road (\$1,500,000 – Golden Leaf Foundation; \$271,000 - transfer from Sewer Fund = total \$1,771,000)

City Manager Recommendation: Adopt Ordinances

- C. Consideration of Travel Policy for out-of-town travel by the Mayor or members of City Council

City Manager Recommendation: Approve Policy

- D. Consideration of the Following Petitions for Annexation:

1. No. 330 - Mason & Pearce Property [S. Halifax Rd.] (contiguous); and
2. No. 331 - Arrow Road - (contiguous)

City Manager Recommendation: Acknowledge Receipt of Petitions; and Adopt Resolutions

- E. Consideration of 1) Resolution Authorizing submission of application to the North Carolina Department of Commerce for Rural Transformation Grant (*submission approved October 24, 2022*); and 2) Rural Transformation Grant Agreement with North Carolina Department of Commerce for Downtown Streetscape Improvements

City Manager Recommendation: Adopt Resolution Authorizing Submission of Application; and Approve Grant Agreement

- F. Consideration of Downtown Building Assistance Agreement with MF Triangle, LLC (assistance is to fully renovate and restore 8250 SFT at 138 SW Main Street. Total cost is \$530,000, staff proposes to bundle available incentives totaling \$100,000 – 19% of renovation cost)

City Manager Recommendation: Approve Agreement

- G. Consideration of Resolution Approving Amendments to Position Classification and Pay Plan to Adopt Staffing Plan Changes as Follows:

Department	Division	Position	Qty	Pay Range	Annual Range
Police	Support Services	Virtual Call Center Technician	4	10	\$36,117.90-\$54,176.85
Police	Support Services	Virtual Call Center Supervisor	1	12	\$39,819.98-\$59,729.98
Police	Administration	Public Information Officer	1	18	\$53,362.59-\$80,043.88
Police	Administration	Quartermaster	1	15	\$46,096.61-\$69,144.91
Police	Criminal Investigation	Victim's Advocate	1	18	\$56,030.72-\$84,046.08
Police	Criminal Investigation	Forensic Technician	4	13	\$41,810.98-\$62,716.48

City Manager Recommendation: Adopt Resolution Amending Position and Classification Plan

- H. Consideration of Memorandum of Understanding between Rocky Mount Police Department and Nash County Public Schools (the MOU includes the addition of five new SRO officers fully funded by Nash County Public Schools for elementary schools)

City Manager Recommendation: Approve Memorandum of Understanding

- I. Consideration of Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Grey Berry (F & B Development Company) to rezone portions of PIN 373912861673U, 373912769624, 373912766624U and 373911670078U near S. Halifax Road totaling ± 7.08 acres from A-1 and R-6

***Note - Public Hearing was held on January 9, 2023; Ordinance was postponed until receipt of legal description*

City Manager Recommendation: Adopt Ordinance Amending the Land Development Code and Map

- J. Consideration of Interlocal Resolution enabling the City to join the North Carolina Cooperative Liquid Assets Securities System (NC CLASS)

City Manager Recommendation: Adopt Resolution

Item 9K removed from Consent Agenda for consideration

~~K. Consideration of the following Bids:~~

- ~~a) Rebid 15 KV Circuit Breakers for Substation No. 1—award to ABB in the amount of \$194,648~~
- ~~b) City of Rocky Mount Property and Casualty Insurance Broker Selection—award to Surry Insurance in the amount of \$22,500 per year (five (5) year contract at a total cost of \$112,000)~~
- ~~e) Audit Services—award to Mauldin & Jenkins, LLC for a three year contract totaling \$319,500~~

~~*City Manager Recommendation: 1) Award Bids as Recommended;*~~

~~_____ 2) Authorize the Purchasing Division to Issue Purchase Order and
_____ Execute Bid Document for (a) in Accordance with the Council's
Award~~

~~_____ 3) Authorize the Mayor and City Clerk to Execute Bid Contracts for (b)
_____ and (c) on Behalf of the City~~

A~ Recommended Action: Approve Consent Agenda inclusive of:

- 1) Authorization for Staff to Submit Grant Application; and for the Mayor, City Clerk and/or Appropriate Staff to Execute Required Documentation, Including Final Application and Subsequent Grant Agreement Certifications and Assurances on Behalf of the City;
- 2) Adoption of Ordinances and Resolutions;
- 3) Approve Travel Policy
- 4) Acknowledge Receipt of Petitions of Annexations;
- 5) ~~Award Bids as Recommended~~

9.1 Consideration of the following Bids:

- a) Rebid 15 KV Circuit Breakers for Substation No. 1 – award to ABB in the amount of \$194,648
- b) City of Rocky Mount Property and Casualty Insurance Broker Selection – award to Surry Insurance in the amount of \$22,500 per year (five (5) year contract at a total cost of \$112,000)
- c) Audit Services – award to Mauldin & Jenkins, LLC for a three-year contract totaling \$319,500

- A~ Recommendation Action: 1) Award Bids as Recommended;
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (a) in Accordance with the Council’s Award
3) Authorize the Mayor and City Clerk to Execute Bid Contracts for (b) and (c) on Behalf of the City

10. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on January 10, 2023

**Overview of request(s) and recommendation(s) by the Director of Development Services or his designee*

- A~ Recommended Action: Acknowledge Receipt of Planning Board Minutes

A. Public Hearing Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Amanda Flora (Flora’s Jewelry, Inc.) to rezone ± 1.23-acre parcel located at 3321 Sunset Avenue from O-I to B-2CD

- A~ Recommended Action: 1) Receive Public Comment; and
2) Adopt Ordinance Amending the Land Development Code and Map

11. Consideration of Canceling March 27, 2023 City Council Meeting due to the National League of Cities Congressional City Conference

- A~ Recommended Action: Approve Cancellation of Meeting

12. Appointments:

- *A~
- Animal Care and Control Advisory Board - three (3) appointments: Wards 1, 2, 7;
 - Board of Adjustment – two (2) appointments: Ward 4, and (1) Alternate Member; **James Tharrin –Ward 4 – unexpired term to expire 6/2024; Tilda Whitaker-Bailey – Alternate – unexpired term to expire 6/2024*
 - Business Development Authority – two (2) appointments (Mayoral appointments);
 - Central City Revitalization Panel - four (4) appointments: one (1) Commercial Builder/Developer; one (1) Members-at-Large; and two (2) Ex-Officios;
 - Community Appeals Board – two (2) appointments: Wards 2, and 4;
 - Housing Authority – one (1) appointment (Mayoral appointment);
 - Redevelopment Commission – one (1) appointment; - **Morgan Courtney - unexpired term to expire 6/2027*
 - Tree Advisory Board – two (2) appointments – Wards 1, and 2;

- Utility Service Review Board – four (4) appointments: Wards 1, 4, 5 and 7; *Amanda Barrett – Ward 5 – *unexpired term to expire June 2025*; and
- Workforce Housing Advisory Commission – two (2) appointments: one (1) Faith-based Community members, one (1) Business Community member

13. Report of Litigation Resolution (Clay) (added to agenda in open meeting)

14. Closed Session: (added in open session)

- Personnel
- Property Acquisition