



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
O	=	OTHER	RCA	=	REMOVED FROM CONSENT AGENDA

ACTION AGENDA FOR A REGULAR RESCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, JUNE 26, 2023, AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. A. Consideration of Minutes of the Regular Scheduled City Council Meeting held February 27, 2023
B. Consideration of Minutes of the Regular Scheduled Committee of the Whole Meeting on February 13, 2023:
 - 1) Second Quarter Financial Review: City and Event Center - Ken Hunter – *information only; no action;*
 - 2) Sunset Park Master Plan – Joel Dunn - *information only; no action;*
 - 3) RMPD January Report – Robert Hassell - *information only; no action;*
 - 4) Legislative Agenda - Peter Varney - *information only; no action;*
 - 5) City Council Retreat – Peter Varney - *information only; no action;*

A~ Recommended Action: Approve Minutes

5. Consideration of additions or deletions to the agenda - None
6. Community Update – City Manager Keith Rogers Jr.
7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

The following individuals spoke (more details to be included in minutes):

- **Dawn Paige**
- **Robert Cordell, Sr.**
- **Arnie Jones**
- **Glenn Draughn**
- **Crystal Wimes-Anderson**
- **Adrienne Copland**

- *Stephenny Houghtlin*
- *Antoinette Cutler*

8. **CONSENT AGENDA:**

- A. Consideration of Recommendation for Approval of Award of Duty Badge and Sidearm to Police Lieutenant Tim Hathaway for 30 Years of Dedicated Service

City Manager Recommendation: Approval of award of duty badge and sidearm

- B. Consideration of Temporary Street Closing Request from the Happy Hill Neighborhood Community Club to Close the streets surrounding Bea Holman Parks (1000 Block of Star, 500 Block of N. Harris & 500 Block of N. Vyne Streets) from 2:00 p.m. to 6:00 p.m. on Saturday, July 2, 2023, for their annual Happy Hill Day event

City Manager Recommendation: Approve Temporary Street Closing

- C. Consideration of:

- 1) Approval of Urgent Repair Program Post-Approval Documentation; and
- 2) Resolution Amending/Adopting the following Administrative Policies (policies detail eligibility requirements for program participants, selection process and overall program process)
 - a) Policy No. II.29 (a) Entitled “Assistance Policy: Urgent Repair Program”; and
 - b) Policy No. II.29 (b) Entitled “Procurement & Disbursement Policy: Urgent Repair Program”

*City Manager Recommendation: 1) Adopt Resolution; and
2) Approve Urgent Repair Program Post-Approval Documentation and Authorize the Mayor and City Clerk to Execute Required Documentation on Behalf of the City*

- D. Consideration of Pre-application Documents for the FY 2025 Community Transportation Program Grant (will fund a portion of Administrative, Operating and Capital expenses incurred by Tar River Transit)

*City Manager Recommendation: 1) Authorize Mayor to Execute Pre-Application Documents; and
2) Authorize Staff to Submit Pre-application on Behalf of the City*

- E. Consideration of a Proposal from Surry Insurance for Property and Casualty Insurance Services for Fiscal Year 2024 (not expected to exceed \$1,851,485 – covers existing and potential additions to property and equipment)

City Manager Recommendation: Accept Proposal and Approve Proposed Insurance Program

- F. Consideration of Adoption of the Following FY 2022-2023 Ordinances:

Budget Ordinance Amendments:

1. Appropriates funds in the General Fund for purchase of a replacement Police canine, as requested and awarded in a grant from the AKC Reunite Adopt A K-9 Cop Grant Program (\$7,500)
2. Appropriates funds in the Sewer Fund for the purposes of completion of a Sewer System Study (\$400,000 - grant funds received from the NC Department of Environmental Quality)

3. Appropriates funds in the Self-Insurance Fund for the purposes of covering health insurance claims by the City for the current fiscal year (\$4,700,000)
4. Appropriates funds in the General Fund for necessary budget adjustments - \$405,000 (\$260,000 required to pay LGERS to provide sufficient contributions for recently retired employees and \$145,000 to cover costs of repaving the parking lot at City Hall)
5. Appropriates funds in the General Fund for a contribution by the City to United Community Ministries (\$100,000)

Project Ordinance Amendments:

6. Transit

- Urban Transit Operating Cares Act (UOCRS) - \$113,967
- Rural Transit Capital Project (RCA23) - \$25,915
- Urban Transit Capital Project (UCA23) - \$65,250
- Urban Transit Operating Project (UOP23) - \$159,750

7. Appropriates funds to the Economic Development Fund as awarded from the North Carolina Department of Commerce’s Building Reuse Grant Program for Project Blues (\$300,000)

8. Community Development Grant Programs

- Community Development Block Grant (CDB) - \$30,424
- Home Investment Partnership (HME) - \$142,077

9. Appropriates funds for Downtown improvement associated with receipt of the Rural Transformation Grant awarded to the City by the North Carolina Department of Commerce (\$800,000)

City Manager Recommendation: Adopt Ordinances

G. Consideration of

- 1) Ordinance repealing the following project ordinances, adopted January 23, 2023 in order to correct and align appropriation of funds for affordable housing consistent with the North Carolina Local Government Budget & Fiscal Control Act :
 - Ordinance O-2023-45 “Grant Project Ordinance Amendment Workforce Housing Repair Grant Program”
 - Ordinance O-2023-46 “Grant Project Ordinance Amendment Matching Rebate Housing Repair Grant Program
 - Ordinance O-2023-47 “Grant Project Ordinance Amendment Down Payment Assistance Grant Program”
 - Ordinance O-2023-48 “Grant Project Ordinance Amendment Community Wealth Building Grant Program”
- 2) Budget Amendment appropriating \$400,000 of American Rescue Plan funds in accordance with the North Carolina Local Government Budget & Fiscal Control

City Manager Recommendation: Adopt Ordinances

H. Consideration of the purchase of a next generation Storage Area Network (SAN) for Technology Services at a total cost of \$124,140.00. Due to security concerns, the model and manufacture will not be disclosed.

City Manager Recommendation: Approve purchase and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award

- A~ Recommended Action: Approve Consent Agenda inclusive of:
- 1) Approval of award of duty badge and sidearm;
 - 2) Approve Street Closing;
 - 3) Adopt Resolutions and Ordinances;
 - 4) Approve Urgent Repair Program Post-Approval Documentation and Authorize the Mayor and City Clerk to Execute Required Documentation on Behalf of the City
 - 5) Authorize Mayor to Execute Pre-Application documents; and Authorize Staff to Submit Pre-Application documents on Behalf of the City
 - 6) Accept Proposal and Approve Proposed Insurance Program; and
 - 7) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award

9. Consideration of FY 2023-2024 Budget Ordinance and Amendments to Fees and Charges:

- a. FY 2023-2024 Budget Ordinance – *establishes appropriations for FY 2023-2024; and sets the City property tax rate at \$0.685 per \$100 of taxable assessed value; same tax rate as current fiscal year*
- b. Amendments to Fees and Charges:
 1. Department of Public Works:
 - Policy No. X.8.5 Entitled “Solid Waste Transfer Station Tipping Fee” – *increases tipping fees to accommodate 2.5% increase in solid waste disposal contract fee.*
 2. Department of Water Resources:
 - Policy No. X.9.2 Entitled “Water and Sewer Retail Rates” – *increase rates by 7.5% for water service and 8.5% for sewer service to increase revenue for operational and capital expenditures, in accordance with recommendations of the Cost-of-Service Analysis*
 - Policy No. X.9.3 Entitled “Water and Sewer Wholesale Rates” – *increase rates by 7.5% for water service and 8.5% for sewer service to increase revenue for operational and capital expenditures, in accordance with recommendations of the Cost-of-Service Analysis*

- A~ Recommended Action:
- 1) Adopt FY 2023-2024 Budget Ordinance;
 - 2) Adopt Resolution Amending Fees and Charges Listed Above;
 - 3) Adopt Ordinance Amending Water and Sewer Retail and Wholesale Rates Listed Above;
 - 4) *Added in Open Meeting - Identify any changes needed related to Classification and Compensation Plan; and provide report/budgetary impact to City Council within 90 days (includes employees not receiving an increase)*

10. Consideration of Resolution Amending the Classification & Compensation Plan

A~ Recommended Action: Adopt Resolution Approving Classification & Compensation Plan

11. Consideration of Adoption of the Following FY 2023-2024 Ordinances:

Community Development Project Ordinances

1. Community Development Block Grant (CBD24) - \$536,901
2. Home Investment Partnership Grant (HME24) – \$514,399

Tar River Transit Grants

3. Urban Operating (UOP24) - \$1,770,000
4. Urban Capital (UCA24) - \$1,572,174
5. Transit Planning (TPL24) - \$53,950
6. Rural Operating (ROP24) - \$3,068,470
7. Rural Capital (RCA24) - \$1,250,900
8. Rural Feeder (FEE24) - \$250,000

A~ Recommended Action: Adopt Ordinances

12. Consideration of Resolution allocating FY 2023-2024 Appropriations for the following activities administered by Opportunities Industrialization Center (OIC)

- a. \$75,000 to Support Youth Connect Program; and
- b. \$100,000 to Support Construction Trades

A~ Recommended Action: Adopt Resolution

13. Consideration of Sealed Bids Received for 406 Beal Street – high bid was \$35,550 by AU Estates Services, Inc.

A~ Recommended Action: Accept Bid of AU Estates Services, Incorporated and Authorize the Mayor and City Clerk to Execute the Deed(s) Conveying the Property on Behalf of the City

14. Consideration of a Quitclaim Deed for 0.023-acre gap between the property line of the Ruby Grey Heirs and the Municipal Stadium to the Nash Board of Education

A~ Recommendation Action: Authorize Mayor and City Clerk to Execute Quitclaim Deed

15. Closed Session:

- ~~Economic Development~~
- Attorney Client
- Personnel – *added to agenda in open session*