



**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

<b>A</b>	=	<b>APPROVAL</b>	<b>C</b>	=	<b>REFERRED TO COMMITTEE</b>
<b>AD</b>	=	<b>APPROVAL DENIED</b>	<b>T</b>	=	<b>TABLED</b>
<b>NA</b>	=	<b>NO ACTION</b>	<b>RA</b>	=	<b>REMOVED FROM AGENDA</b>
<b>D</b>	=	<b>DEFERRED</b>	<b>I</b>	=	<b>INTRODUCED</b>
<b>R</b>	=	<b>REFERRED</b>	<b>RW</b>	=	<b>REQUEST WITHDRAWN</b>
<b>O</b>	=	<b>OTHER</b>	<b>RCA</b>	=	<b>REMOVED FROM CONSENT AGENDA</b>

**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, SEPTEMBER 25, 2023, AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of Minutes of Regular Scheduled City Council Meeting held May 22, 2023

**A~** Recommended Action: Approve Minutes

- AD~** 5. Consideration of additions or deletions to the agenda:
- Consideration of a 15% increase for sanitation workers
  - Consideration of a 6% COLA (Cost of Living Adjustment) for City of Rocky Mount employees who did not receive at least a 5% increase after the pay study implementations
6. Community Update – City Manager Keith Rogers Jr.
  7. Petitions to be Received from the Public

*The following individuals spoke (more details to be included in minutes):*

- *Richard Petway*
- *Clay Turner*
- *Dr. Thomas L. Walker*
- *James Wren*
- *Nathlyn Ohree*
- *Arnie Jones*
- *Curmilus Dancy*

8. **CONSENT AGENDA:**

A. Consideration of the Following Tax Releases and/or Refunds:

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

*City Manager Recommendation: Approve Tax Releases*

B. Consideration of Request from Brad Kerr, Director of Public Works, for Approval of an Ordinance Approving Temporary Street Closures for the Annual Eastern Carolina BBQ Throw Down from Friday, October 13, 2023 at 12:00 p.m. until Saturday, October 14, 2023 at 8:00 p.m. (*ordinance adoption requirement of NCDOT standards*):

1. South Church Street (US 301 Business North) from Andrews Street to Nash Street;
2. Hammond Street from South Franklin Street to Southwest Main Street;
3. Coastline Street from South Church Street to Hammond Street; and
4. Southwest Main Street from Nash Street to Hammond Street

*City Manager Recommendation: 1) Approve Temporary Street Closure; and  
2) Adopt Ordinance*

C. Consideration of Resolution Establishing Community Gardens Advisory Board

*City Manager Recommendation: Adopt Resolution*

D. Consideration of Water Assessment Contract with Leonard Cofield and Sylvia A. Cofield for Water Service at 2405 Meadowbrook Road, Rocky Mount, NC 27801 [PIN 387004538300] (\$265.00 water connection fees prepaid; remaining \$4,000.00 to be assessed)

*City Manager Recommendation: Approve Water Assessment Contract; Authorize the Mayor and City Clerk to execute contract on behalf of the City*

E. Consideration of Resolution to Update Banking Authorizations at PNC Bank (resolution names the City Manager and the Finance Director as primary authorizers) for Depository Accounts and Treasury Management Services

*City Manager Recommendation: Adopt Resolution and Authorize the Mayor and City Manager to Execute Same on Behalf of the City*

F. Consideration of Resolution Declaring the City's Official Intent to Reimburse Expenditures made for Construction of Certain Improvements (Vehicle Storage Building; required in connection with FY 2024 Installment Financing - \$225,000)

*City Manager Recommendation: Adopt Resolution*

G. Consideration of Resolution Declaring the City’s Official Intent to Reimburse Expenditures made for the Replacement of Equipment (Tractor/Mower (Parks Maintenance, Knuckle Boom Loader (Environmental Services, Pac Mac 8 yd. Mini Rear Loader (Environmental Services), (2) Labrie Automizer Sideloaders (Environmental Services), Rubber Tire Backhoe; required in connection with FY 2024 Installment Financing - \$1,402,000)

*City Manager Recommendation: Adopt Resolution*

H. Consideration of Down East HOME Consortium (DEHC) Program Year 2022 Consolidated Annual Performance and Evaluation and Report (CAPER)

*City Manager Recommendation: Approve Report and Authorize Submission to HUD*

I. Consideration of 1) Rebid FY 24 Road Resurfacing Project – award to Fred Smith Company @ total cost of \$2,774,774.20 plus a (5%) contingency in the amount of \$138,738.71. Fred Smith Company is proposing approximately 25% MWBE participation in the amount of \$700,000.00; and 2) FY 2023-2024 Budget Amendment for Road Resurfacing appropriating funds in the Powell Bill Fund (\$1,637,000)

*City Manager Recommendation: 1) Award Rebid as recommended and authorize the Mayor and City Clerk to execute contract on behalf of the City  
2) Adopt Budget Ordinance*

J. Consideration of Bid for Wayfinding Signs – award to Rite Lite Signs, Inc. @ cost of \$31,640.70 [purchase proposed to be made in accordance with Sole Source procurement NCGS 143-129(e) (6)]

*City Manager Recommendation: Approve purchase and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council’s Award*

K. Consideration of 1) Acquisition of 406 North Howell Street for Neighborhood Redevelopment; 2) Request to Proceed with Tax Foreclosure of 403 North Howell Street; and 3) Negotiate purchase of vacant lot located on Middle Street

*City Manager Recommendation: 1) Authorize Property Acquisition;  
2) Proceed with tax foreclosure of 403 North Howell Street; and  
3) Negotiate purchase of vacant lot located on Middle Street*

A~ Recommended Action: Approve Consent Agenda inclusive of:

- 1) Approve Tax Releases;
- 2) Approve Temporary Street Closing;
- 3) Adopt Resolutions and Ordinances;
- 4) Approve Water Assessment Contract; Authorize the Mayor and City Clerk to execute contract on behalf of the City;
- 5) Award Bids as Recommended and Authorize the Mayor and City Clerk to Execute Contract on behalf of the City (I); Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council’s Award (J); and
- 6) Authorize Property Acquisition/tax foreclosure/negotiation of property acquisition

A~ 9. Appointments:

- Animal Care and Control Advisory Board - three (3) appointments: Wards 1, 2, and 7;
- Board of Adjustment - two (2) appointments: (2) Alternate Members;
- Business Development Authority – one (1) appointment (Mayoral appointments);
- Central City Revitalization Panel - five (5) appointments: one (1) Historic Preservation Commission; one (1) Commercial Builder/Developer; and two (2) Ex-Officios;
- Community Appeals Board - two (2) appointments: Wards 2, and 4;
- Historic Preservation Commission – one (1) appointment;
- Mayor’s Commission on Persons with Disabilities – one (1) appointment;
- Tree Advisory Board – one (1) appointment – Ward 2;
- Utility Service Review Board – three (3) appointments: Wards 1, 4, and 7; and
- Workforce Housing Advisory Commission – four (4) appointments: (*Ward 5 appointment - Susan Folta unexpired term expiring 6/2024*), one (1) Business Community member, and two (2) Faith-Based Community members