

# CITY COUNCIL

## AGENDA

### FEBRUARY 27, 2023

# SISTER ACT

*A woman hiding in a convent helps her fellow sisters find their voices as she rediscovers her own. This feel-good Broadway comedy hit is based on the 1992 film.*

**March 3-4 and 10-11 at 7:30 p.m.**

**March 5 & 12 at 2 p.m.**

**Theatre at the Imperial Centre**

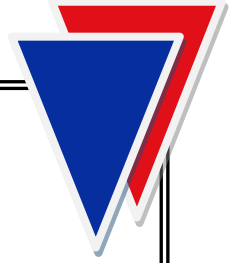
**For tickets or more info, call 252-972-1266.**

 @imperial.centre.theatre

 ImperialCentreAandS



[imperialcentre.org/theatre](http://imperialcentre.org/theatre)



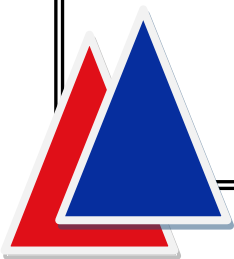
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

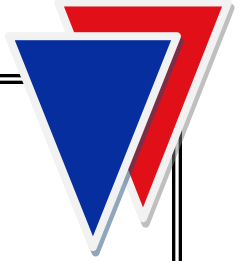
*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

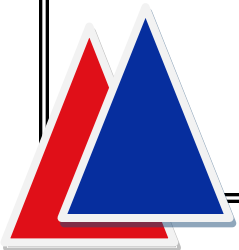
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

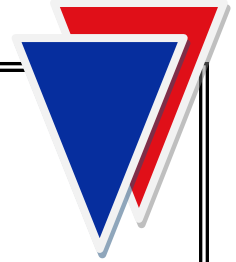
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

C. SAUNDERS ROBERSON, JR.

#### CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM  
(Ward 4)

ANDRÉ D. KNIGHT (Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

LIGE DAUGHTRIDGE (Ward 5)

TOM HARRIS (Ward 6)

JABARIS D. WALKER (Ward 7)

#### CITY STAFF

PETER F. VARNEY, *INTERIM CITY MANAGER*

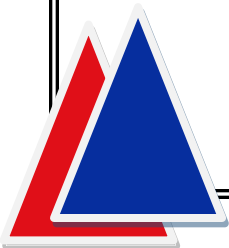
KIM BATTS, *CITY CLERK*

VACANT, *ASSISTANT CITY MANAGER*

ELTON DANIELS, *ASSISTANT CITY MANAGER*

KIRK BROWN, *Communications & Marketing Director*

RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

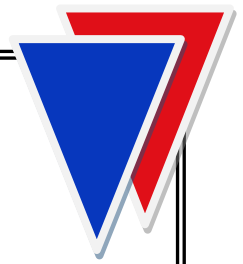
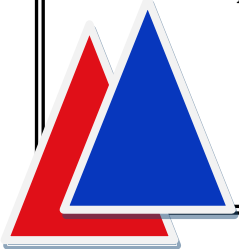
If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

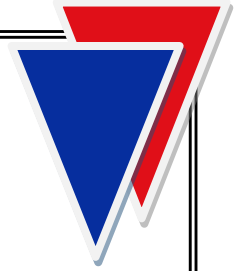
- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





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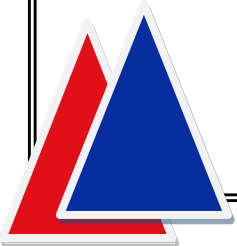


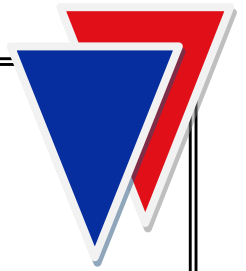
**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, FEBRUARY 27, 2023 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. A. Consideration of the Minutes of the Following Regular Scheduled Committee of the Whole Meetings:
  1. November 14, 2022: [View](#)
    - Cure Violence – Peter Varney; *Information only; no formal action;*
    - Light Duty Vehicle Procurement And Repair – Ken Hunter; *Information only; no formal action;*
    - Crime Statistics - Robert Hassell; *Received report; no formal action;*
    - Housing Code Update - *Item not reached;*
    - Mayor and Council Conference Room - *Item not reached;*
    - Closed Session – City Manager Search
  2. November 21, 2022: [View](#)
    - Crime Statistics - Robert Hassell; *Received report; no formal action;*
    - Closed Session – Personnel
- B. Consideration of Minutes of Regular Scheduled City Council Meeting held November 28, 2022  
[View](#)
- C. Consideration of Minutes of a Special Called Committee of the Whole Meeting held December 1, 2022 [View](#)

Recommended Action: Approve Minutes





5. Consideration of additions or deletions to the agenda
6. Community Update - Interim City Manager Peter F. Varney
7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***

8. **CONSENT AGENDA:**

- A. Consideration of Conveyance of Property to Church of the Good Shepherd (30-foot strip of land adjacent to Fenner's Warehouse) – no action required - the previously approved agreement authorizes Conveyance [View](#)

*City Manager Recommendation: Information only; No Action Needed*

- B. Consideration of FY 2022 Certifications and Assurances Required by the Federal Transit Administration for Transit Grants [View](#)

*City Manager Recommendation: Authorize Mayor and City Attorney to execute Certifications and Assurances*

- C. Consideration of Water Assessment Contract with Robert P. Matthews and Lisa B. Matthews for Water Service at 1681 Bessie Lane [PIN 383109270241] (\$265.00 water connection fees prepaid; remaining \$4,000.00 to be assessed) [View](#)

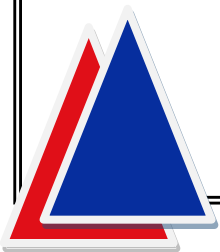
*City Manager Recommendation: Approve Water Assessment Contract; Authorize the Mayor and City Clerk to execute contract on behalf of the City*

- D. Consideration of Parks and Recreation Sunset Park Master Plan (Adoption of plan indicates the City Council has reviewed the plan and approves it; improves scoring with future grant applications – Adoption of plan **does not** include obligation for funding) [View](#)

*City Manager Recommendation: Approve Master Plan*

- E. Consideration of Petition by the City of Rocky Mount Requesting the Closing of S. Washington St. at CSX Railroad [View](#)

*City Manager Recommendation: Acknowledge Receipt of Petition and Adopt Resolution Scheduling a Public Hearing*





- F. Consideration of Resolution Amending Administrative Policy No. IX.1 Entitled: Water-Sewer Extensions and Service Connections by adding Section – “Extension of Water and Sewer Service to Property Within the Satellite Corporate Limits of the City” [View](#)

*City Manager Recommendation: Adopt Resolution*

- G. Consideration of FY 2022-2023 Budget Amendment Appropriating Funds in the General Fund to cover Change Orders for the Denton Street Pool Project (\$147,420) [View](#)

*City Manager Recommendation: Adopt Budget Amendment*

- H. Consideration of first amendment to the Neighborhood Restoration and Preservation Incentive Grant between the City and East End Missionary Baptist Church (change in the scope of work from rehabilitation to demolition and new construction requires an amendment be made to the agreement)

[View](#)

*City Manager Recommendation: Approve Amendment*

- I. Consideration of Bid for Overhaul Services for Generator # 3 located at Substation # 9 – award to Gregory Poole Equipment Company in the amount of \$393,517.78 per Sourcwell Contract #092222-CAT [View](#)

*City Manager Recommendation: Award Bid as Recommended*

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Approve Certifications and Assurances and Special Section Warranty; and Authorize the City Manager and City Attorney to Execute Required Documentation on Behalf of the City;
- 2) Authorize Water Assessment Contract
- 3) Acknowledge Receipt of Petition; and Adopt Resolution Declaring Intent to Close (schedules public hearing for May 8, 2023)
- 4) Adopt Ordinances and Resolutions
- 5) Approve Amendment with East End Missionary Baptist Church
- 6) Award Bid as Recommended

9. Appointments:

- Animal Care and Control Advisory Board - three (3) appointments: Wards 1, 2, 7;
- Board of Adjustment – one (1) appointment: Alternate
- Business Development Authority – two (2) appointments (Mayoral appointments);
- Central City Revitalization Panel - four (4) appointments: one (1) Commercial Builder/ Developer; one (1) Members-at-Large; and two (2) Ex-Officios;
- Community Appeals Board – two (2) appointments: Wards 2, and 4;
- Tree Advisory Board – two (2) appointments – Wards 1, and 2;
- Utility Service Review Board – three (3) appointments: Wards 1, 4 and 7; and
- Workforce Housing Advisory Commission – two (2) appointments: one (1) Faith-based Community member, one (1) Business Community member

