

CITY COUNCIL AGENDA APRIL 24, 2023



CONNECTING
THE
WORLD
THROUGH PUBLIC WORKS

NATIONAL PUBLIC WORKS WEEK

MAY 21-27, 2023



ROCKY MOUNT, NC
THE CENTER OF IT ALL

[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM
(Ward 4)

ANDRÉ D. KNIGHT (Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

LIGE DAUGHTRIDGE (Ward 5)

TOM HARRIS (Ward 6)

JABARIS D. WALKER (Ward 7)

CITY STAFF

KEITH ROGERS JR., CITY MANAGER

KIM BATTS, CITY CLERK

VACANT, ASSISTANT CITY MANAGER

ELTON DANIELS, ASSISTANT CITY MANAGER

KIRK BROWN, *Communications & Marketing Director*

RICHARD J. ROSE, *City Attorney*





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PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





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AGENDA FOR A REGULAR RESCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, APRIL 24, 2023 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. A. Consideration of the Minutes of the Regular Scheduled Committee of the Whole Meeting on January 9, 2023: [View](#)
 - Metronet – Ken Hunter: *Received report; no formal action;*
 - Idle Fund Investments – Ken Hunter: *Received report; no formal action;*
 - First Quarter Financial Review: City;
First Quarter Financial Review: Event Center – Ken Hunter: *Received report; no formal action;*
 - Crime Report – Robert Hassell: *Item not addressed;*
 - Travel Policy for Mayor and City Council – Peter Varney: *Item not addressed*
 - NC League of Municipalities Voting Delegate – Peter Varney: *By consensus, Mayor Pro Tem Walker approved as the voting delegate*
- B. Minutes of Regular Scheduled City Council Meeting held January 9, 2023 [View](#)

Recommended Action: Approve Minutes
5. Consideration of additions or deletions to the agenda
6. Community Update - City Manager Keith Rogers Jr.
7. Presentations and Recognitions: [View](#)
 - Presentation of Proclamation Proclaiming the Week of May 21st - 27th, 2023, as Public Works Week to Brad Kerr, Director of Public Works





8. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

9. **CONSENT AGENDA:**

- A. Consideration of Resolution Endorsing Submission of Local Assistance for Stormwater Infrastructure Investment (LASII) Grant Application (grant award = \$400,000 to fund watershed study in the Edgemont neighborhood) [View](#)

*City Manager Recommendation: 1) Adopt Resolution; and
2) Authorize Staff to Submit Application on Behalf of the City; and
3) Authorize the Mayor and City Clerk to Execute Any Required Documentation and/or Certifications and Subsequent Grant Agreement on Behalf of the City*

- B. Consideration of Resolution to Update Banking Authorizations at PNC Bank (resolution names the City Manager and the Interim Finance Director as primary authorizers) for Depository Accounts and Treasury Management Services [View](#)

City Manager Recommendation: Adopt Resolution and Authorize the Mayor and City Manager to Execute Same on Behalf of the City

- C. Consideration of Resolutions Certifying Sufficiency by the City Clerk and Scheduling Public Hearings for May 8, 2023 for the Following Annexation Petitions (Department of Development Services Staff will prepare Feasibility studies):

1. Annexation No. 330 – Mason & Pearce Property - contiguous (Resolution Certifying Sufficiency, Resolution Scheduling Public Hearing) [View](#);
2. Annexation No. 331 – Arrow Road - contiguous (Resolution Certifying Sufficiency, Resolution Scheduling Public Hearing) [View](#)

*City Manager Recommendation: 1) Adopt Resolutions Certifying Sufficiency; and
2) Adopt Resolutions Scheduling Public Hearings (May 8, 2023)*

- D. Consideration of Modified Electric Service Agreement with Hubbell Lenoir City, Inc. (Hubbell) [increases the existing contract demand from 900 kilowatts to 2,000 kilowatts - this will increase revenues by approximately \$303,430.00] [View](#)

City Manager Recommendation: Approve Agreement and Authorize the Mayor to Execute same on the behalf of the City





- E. Consideration of Acquisition of 332 and 407 North Howell Street for Neighborhood Redevelopment purposes (332 North Howell Street - \$6,500 and 407 North Howell Street - \$6,750) [View](#)

City Manager Recommendation: Authorize Property Acquisition

- F. Consideration of Task Orders Nos. 1,2,3,6 with WithersRavenel for Engineering Services at Peele Road Industrial Site in the amount of \$576,300 [View](#)

City Manager Recommendation: Approve Task Orders and Authorize the Mayor to Execute same on the behalf of the City

- G. Consideration of Resolution Declaring Real Property located at 406 Beal Street as Surplus Property and Authorizing Sale by Sealed Bid pursuant to NCGS 160A-268 [View](#)

City Manager Recommendation: Adopt Resolution

- H. Consideration of the Following Bids:

- 1) RFP 320-120123AG REBID Dirt Street Project Lewy Lane & Triple Court – award to FSC III, LLC, dba Fred Smith Co. @ total cost of \$710,512.50 plus a five percent (5%) contingency in the amount of \$35,500 [View](#) ; and
- 2) RFP 320-120123AG REBID Dirt Street Project Emerald-Coral-Topaz – award to Weaver’s Asphalt & Maintenance Co. @ total cost of \$1,288,155.00 plus a four-point three percent (4.3%) contingency in the amount of \$56,000 [View](#)

City Manager Recommendation: 1) Award rebids as recommended

2) Authorize the Mayor and City Clerk to Execute Bid Contracts on Behalf of the City

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Authorization for Staff to Submit Grant Application; and for the Mayor, City Clerk and/or Appropriate Staff to Execute Required Documentation, Including Final Application and Subsequent Grant Agreement Certifications and Assurances on Behalf of the City;
- 2) Adoption of Resolutions;
- 3) Approve Agreements;
- 4) Authorize Property Acquisitions;
- 5) Award Bids as Recommended





10. **Public Hearing** Relative to Application to the Local Government Commission for Approval of Installment Purchase Contract for FY 2023 Construction Projects (Webster Bank, National Association \$3,125,000 - fixed interest rate of 3.935% for a 120-month term; and Adoption of Resolution Authorizing the Execution and Delivery of an Installment Financing Agreement for Construction Projects: [View](#)

- a. Denton Street Pool Improvements - \$1,650,000
- b. Business Services Center Improvements - \$1,100,000
- c. Warehouse Improvements - \$375,000

Recommended Action: 1) Receive Public Comment;
2) Adopt Resolution; and
3) Authorize the Finance Director and/or City Manager to Execute Any Required Documents to Complete the Financing.

