

# CITY COUNCIL AGENDA AUGUST 28, 2023



## DOWN EAST VIKING FOOTBALL CLASSIC

**SEPTEMBER 9 @ 1 P.M.**  
Rocky Mount Athletic Stadium  
252-467-4925  
[rockymountnc.gov/events](http://rockymountnc.gov/events)  
[ecsuvikings.com](http://ecsuvikings.com)



ROCKY MOUNT, NC  
THE CENTER OF IT ALL



VS



FOR TICKET INFORMATION CONTACT:

Parks & Recreation Department @

252-972-1151

[View Main Agenda](#)




## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**


At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

C. SAUNDERS ROBERSON, JR.

#### CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM (WARD 4)

ANDRÉ D. KNIGHT (WARD 1)

REUBEN C. BLACKWELL, IV (WARD 2)

RICHARD E. JOYNER (WARD 3)

LIGE DAUGHTRIDGE (WARD 5)

TOM HARRIS (WARD 6)

JABARIS D. WALKER (WARD 7)

#### CITY STAFF

KEITH ROGERS JR., CITY MANAGER


KIM BATTIS, CITY CLERK

VACANT, ASSISTANT CITY MANAGER

ELTON DANIELS, ASSISTANT CITY MANAGER

KIRK BROWN, COMMUNICATIONS & MARKETING DIRECTOR

RICHARD J. ROSE, CITY ATTORNEY





ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!



ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, AUGUST 28, 2023 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

The City will be using YouTube to livestream the City Council meeting.  
To view the meeting click here: <https://www.youtube.com/user/CITYTV19>


1. Meeting Called to Order by the Mayor
  2. Prayer
  3. Roll Call by the City Clerk
  4. Consideration of Minutes of Regular Scheduled City Council Meeting held April 24, 2023 [View](#)
  5. Consideration of additions or deletions to the agenda
  6. Community Update – City Manager Keith Rogers Jr.
  7. Petitions to be Received from the Public
- Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***
8. **CONSENT AGENDA:**
    - A. Consideration of Request from Pastor Sylvester Sanders to Close the 300 Block of Madison Street from 11:00 a.m. to 3:00 p.m. on Saturday, September 9, 2023 for an Educational Community Event [View](#)

*City Manager Recommendation: Approve Temporary Street Closure*

B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

*City Manager Recommendation: Approve Tax Releases*

- 
- C. Consideration of Recommendation for Approval of Award of Duty Badge and Sidearm to Police Captain John Feagans for 30 Years of Dedicated Service [View](#)

*City Manager Recommendation: Approval of award of duty badge and sidearm*

- D. 1) Notification to Council of Intent and Request for Authorization to Apply for FY 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) for the Purchase of Equipment and Supplies (\$46,239; Nash County share - \$13,871.70/City share - \$32,367.30); and  
2) Memorandum of Understanding with Nash County outlining the distribution of funds from the grant if awarded [View](#)

*City Manager Recommendation: 1) Authorize Staff to Apply for Grant;  
2) Authorize the Mayor, City Clerk and/or appropriate staff to Execute Documentation and Certifications, including Subsequent Grant Agreement on Behalf of the City; and  
3) Authorize the City Manager to execute the Memorandum of Understanding with Nash County on behalf of the City*

- E. Consideration of 1) Acceptance of a One NC Fund Grant for \$100,000 from the North Carolina Department of Commerce for expansion of operations at Woodgrain, Inc.; and 2) Adoption of Project Ordinance appropriating funds for this purpose (\$100,000) [View](#)

*City Manager Recommendation: 1) Approve Acceptance of Grant  
2) Authorize the City Manager and City Clerk to execute the Local Government Grant Agreement and Company Performance Agreement on behalf of the City  
3) Adopt Project Ordinance*

- F. Consideration of Resolution of Intent to Enter into Lease Agreement with the National Railroad Passenger Corporation (AMTRAK) for City-Owned Property at 101 Coastline Streer (10-year lease; rent shall consist of a pro-rata share of the stations operational cost on an annualized basis. This pro-rata share will start at \$6,300 monthly for year one of the contract. Rent will escalate annually at a rate equal to the Consumer Price Index for subsequent years; resolution authorizes the Clerk to advertise proposed terms of the agreement pursuant to NCGS 160A-272) [View](#)

*City Manager Recommendation: Adopt Resolution*

- G. Consideration of Resolution Authorizing Lease Agreement with Kristie Hilliard for City-Owned Property at 154 East Thomas Street (3-year lease; annual rent = \$6,600; term June 14, 2023 – June 13, 2026; lease was advertised pursuant to G.S. 160A-272) [View](#)

*City Manager Recommendation: Adopt Resolution*





H. Consideration of 1) Irrevocable Petition for Annexation; 2) Annexation and Utility Service Agreement for Water Service at 3032 S Halifax Road (*annexation not recommended at this time*)

[View](#)

*City Manager Recommendation: 1) Receive Petition/Defer Annexation;  
2) Approve Annexation and Utility Service Agreement and Authorize the City Manager to Execute the Same on Behalf of the City*

I. Consideration of 1) Irrevocable Petition for Annexation; 2) Annexation and Utility Service Agreement for Water Service at 1110 Oak Grove Drive (*annexation not recommended at this time*) [View](#)

*City Manager Recommendation: 1) Receive Petition/Defer Annexation;  
2) Approve Annexation and Utility Service Agreement and Authorize the City Manager to Execute the Same on Behalf of the City*

J. Consideration of 1) Irrevocable Petition for Annexation; 2) Annexation and Utility Service Agreement for Water Service at 2846 Cokey Road (*annexation not recommended at this time*)

[View](#)

*City Manager Recommendation: 1) Receive Petition/Defer Annexation;  
2) Approve Annexation and Utility Service Agreement and Authorize the City Manager to Execute the Same on Behalf of the City*

K. Consideration of 1) Irrevocable Petition for Annexation; 2) Annexation and Utility Service Agreement for Water Service at 3600 Eastern Avenue (*annexation not recommended at this time*)


[View](#)

*City Manager Recommendation: 1) Receive Petition/Defer Annexation;  
2) Approve Annexation and Utility Service Agreement and Authorize the City Manager to Execute the Same on Behalf of the City*

L. Consideration of 1) Irrevocable Petition for Annexation; 2) Annexation and Utility Service Agreement for Water Service at 4286 S. Halifax Road (*annexation not recommended at this time*)

[View](#)

*City Manager Recommendation: 1) Receive Petition/Defer Annexation;  
2) Approve Annexation and Utility Service Agreement and Authorize the City Manager to Execute the Same on Behalf of the City*







M. Consideration of Bid RFP 320-240223 APG First Floor Renovation for City Hall – award to Calvin Davenport, Inc. @ a total cost of \$1,106,100 which consists of the base price of \$956,700 and an alternate price for additional renovations of \$149,000 [View](#)

*City Manager Recommendation: 1) Award bid as recommended  
2) Authorize the Mayor and City Clerk to Execute Contract on Behalf of the City*

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Approve Street Closure;
- 2) Approve Tax Releases;
- 3) Approval of award of duty badge and sidearm;
- 4) Authorize Staff to Apply for Grant; and Authorize the Mayor, City Clerk and/or appropriate staff to Execute Documentation and Certifications, including Subsequent Grant Agreement on Behalf of the City;
- 5) Adopt Ordinance and Resolutions;
- 6) Approve Annexation and Utility Service Agreements and Authorize the City Manager to Execute the Same on Behalf of the City
- 7) Award Bid as Recommended; Authorize the Mayor and City Clerk to Execute Contract on behalf of the City

9. Consideration of the following Petitions for Annexation:

Contiguous:


- a) Petition for Annexation No. 332 – Harper & Williams (Sunset Avenue) Properties [View](#)
- b) Petition for Annexation No. 333 – Culpepper Limited Partnership [Bethlehem Road] Property [View](#) and;

Non-contiguous:

- c) Petition for Annexation No. 334 – Red Oak Farms Development [E NC 97; PIN 373800728003] Property [View](#)

Recommended Action: 1) Acknowledge Receipt of Petitions; and  
2) Adopt Resolutions Ordering City Clerk to Investigate Sufficiency of Petitions





10. Appointments:

Boards, Commissions and Committees Appointments considered during the July 10, 2023 Committee of the Whole meeting [View](#)

Recommended Action: Approve Appointments

11. Closed Session:

- Attorney Client Privilege (2)
- 