

CITY COUNCIL AGENDA NOVEMBER 27, 2023



Performances:
Dec. 7-9, at 7:30 p.m.
Dec. 10 at 2 p.m.
In the Imperial Centre Theatre
imperialcentre.org/theatre



ROCKY MOUNT
IMPERIAL CENTRE
THE CENTER OF IT ALL



WINTER Wonderland

SUNDAY, DEC. 10 • 1 P.M.
Imperial Centre for the
Arts & Sciences
rockymountnc.gov

COMMUNITY HOLIDAY FAMILY ACTIVITIES

The whole family will enjoy a variety of FREE holiday activities!
Booker T. Washington Community Center | 727 Pennsylvania Ave. | 6 p.m.

- DECEMBER 19 Arts and Crafts Gift Making
- DECEMBER 20 Movie Night and Popcorn
- DECEMBER 21 Story Time with Santa

FREE EVENT
Registration is requested by Dec. 18.
Call 252-467-4925 for more
information or to register.



ROCKY MOUNT
BOOKER T. WASHINGTON COMMUNITY CENTER
THE CENTER OF IT ALL



[View Main Agenda](#)



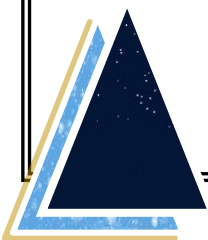
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

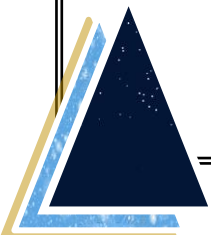
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM
(WARD 4)

ANDRÉ D. KNIGHT (WARD 1)

REUBEN C. BLACKWELL, IV (WARD 2)

RICHARD E. JOYNER (WARD 3)

LIGE DAUGHTRIDGE (WARD 5)

TOM HARRIS (WARD 6)

JABARIS D. WALKER (WARD 7)

CITY STAFF

KEITH ROGERS JR., CITY MANAGER

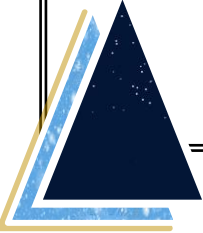
KIM BATTS, CITY CLERK

VACANT, ASSISTANT CITY MANAGER

ELTON DANIELS, ASSISTANT CITY MANAGER

KIRK BROWN, COMMUNICATIONS & MARKETING DIRECTOR

RICHARD J. ROSE, CITY ATTORNEY





ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
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PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!



ROCKY MOUNT
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AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, NOVEMBER 27, 2023 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of the Minutes of a Regular Scheduled City Council Meeting held July 10, 2023 [View](#)
Recommended Action: Approve Minutes
5. Consideration of Additions or Deletions to the Agenda
6. Community Update - City Manager Keith Rogers Jr.
7. Presentations and Recognitions: [View](#)
 - Presentation of Proclamation Proclaiming December 1, 2023 as Rocky Mount Toastmasters Day in Recognition of their 25th Club Anniversary
8. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

9. CONSENT AGENDA:

- A. Consideration of Request from the Public Works Department of an Ordinance Approving Temporary Street Closings for the Annual Christmas Parade (*ordinance adoption requirement of NCDOT standards*): [View](#)

The Temporary Closures are along the east side of Main Street from Marigold Street to E. Thomas Street, Thomas Street (US 64 Business West) from NE Main Street to N. Church Street and Church Street (US 301 Business) from W. Thomas Street to Bassett Street from 1:00 p.m. until 5:00 p.m. on Sunday, December 3, 2023

City Manager Recommendation: Adopt Ordinance





B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

City Manager Recommendation: Approve Tax Releases

C. Consideration of a Grant Project Ordinance to appropriate \$282,000 in the Community Development Fund for the 2023-2024 Urgent Repair Program (appropriation includes a grant from NC Housing Finance Agency of \$132,000 and a transfer from the General Fund of \$150,000) [View](#)

City Manager Recommendation: Adopt Ordinance

D. Consideration of FY 2023-2024 Budget Ordinance Amendment to Reflect Carryforward of Funds Budgeted for and Encumbered but Not Expensed in FY 2022-2023 (combined total - \$14,114,844) [View](#)

City Manager Recommendation: Adopt Ordinance

E. Consideration of Resolution Declaring the City’s Official Intent to Reimburse Expenditures made for the Replacement of Equipment required in connection with FY 2024 Installment Financing - \$668,500 [View](#)

<u>Item</u>	<u>Equipment</u>	<u>Fund</u>	<u>Estimated Cost</u>
1	(2) Dump Trucks 6.5 yd (Streets)	General	\$ 225,500
2	Flatbed Dup Truck (Streets)	General	\$ 110,000
3	Flatbed Dup Truck (Parks Maintenance)	General	\$ 110,000
4	Flatbed Dump Truck	Stormwater	\$ 110,000
5	Dump Trucks 6.5 yd	Stormwater	\$ 113,000
Total Estimated Cost			\$ 668,500

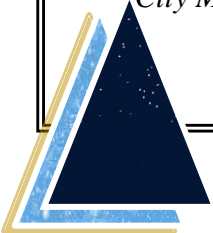
City Manager Recommendation: Adopt Resolution

F. Consideration of Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for Engineering Services to Design Water and Sewer Relocations Associated with NCDOT’s planned removal of the Sunset Avenue Overflow Bridge – Cost to the City is \$60,576.48 [View](#)

City Manager Recommendation: Approve Agreement and Authorize the Mayor, City Clerk and Finance Director to Execute Same on Behalf of the City

G. Consideration of Renewal of Water and Sewer Wholesale Purchase Agreements with the Town of Whitakers [View](#)

City Manager Recommendation: Approve Agreements and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.





- H. Consideration of Offer from Glandon Forest Equity, LLC on behalf of Dollar General to purchase property located at 1006 Cokey Road (\$200,000) [View](#)

City Manager Recommendation: Adopt Resolution Authorizing an Upset Bid Process (authorizes City Clerk to Advertise Offer for Upset Bids Pursuant to G.S. 160A-269; and, if no qualifying upset bid received, authorizes appropriate City Officials to execute Purchase Agreement)

- I. Consideration of Canceling the Second City Council Meeting in December (falls on December 25, 2023, when City Offices are closed)

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Adopt Ordinances and Resolutions;
- 2) Approve Tax Releases
- 3) Approve Agreements and Authorize the Mayor, City Clerk and/or Finance Director to Execute Same on Behalf of the City;
- 4) Adopt Resolution Authorizing an Upset Bid Process (authorizes City Clerk to Advertise Offer for Upset Bids Pursuant to G.S. 160A-269; and, if no qualifying upset bid received, authorizes appropriate City Officials to execute Purchase Agreement); and
- 5) Cancel City Council Meeting Scheduled for December 25, 2023

10. Consideration of Appeal of Planning Board Decision: Maple Creek Major Subdivision Preliminary Plat (Residential Cluster Development) [View](#)

City Manager Recommendation: Refer Appeal back to Planning Board

11. Closed Session:

- Economic Development

