	City of Rocky Mount **Addendum 1**
Refer _ALL_ Inquiries regarding this RFQ to: Ramona Plemmer, Senior Purchasing Tech ramona.plemmer@rockymountnc.gov 252-972-1226	**CRM #320-200122RP**
	RFQ Due Date: 2/8/2022
	Contract Type: Technology/Software

FAILURE TO RETURN THIS ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S):

Questions and Answers

1. **Question:** Is Rocky Mount a member of either NCPRIMA or NCALGESO? We have additional discounts for members of these organizations and need to know for pricing purposes.
   Answer: Yes, we are a member of NCPRIMA.

2. **Question:** 5.2, e (page 12) - MUNIS has 13 different published API connectors. Which one should the interface be with? (Please see https://www.tylertech.com/products/munis/api-catalog)
   Answer: An API is not a requirement; however, the ability to import Munis data into the application is required. This would include Human Resources and Payroll data such as employee basic contact information, demographics, job title, wage information, social security number as well as some Purchasing data.

3. **Question:** 5.2, b (page 12) - How many employees in Rocky Mount? Required for pricing purposes.
   Answer: 1207

4. **Question:** 5.3, p (page 13) - Can a format sample for "Historical Upload" be provided? If not, a list of data points will suffice.
   Answer: No. Example data sets would be fleet maintenance data, employee injury data, etc.

5. **Question:** Can you elaborate on the "unlimited users, administrators, locations, and transactions" portion of the system requirements? Specifically, the unlimited users and admins portion.
   Answer: We are asking for a site license to accommodate an unlimited number of users.

6. **Question:** How many admins or project manager level users will need to be in place at the time of setup?
   Answer: 5-10

7. **Question:** How many workflow users will need to be trained in the beginning?
   Answer: 150

8. **Question:** What is the volume expectation for the first 3 years? Example: How many PDFs will the system need to be able to hold? How much storage initially?
   Answer: Unknown

9. **Question:** For the on-site training do you need someone available 24/7 for this portion of service?

Answer: No, we do not need someone on-site 24/7. Virtual training would suffice.