



**ROCKY MOUNT**  
PUBLIC WORKS  
THE CENTER OF IT ALL

**Residential Driveway Requirements**

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<b>Date:</b>	
<b>Address:</b>	
<b>Street Name for Requested Driveway Access:</b>	
<b>Signature:</b>	

1. Call the Engineering Inspector (252-343-3156 or 252-343-3158) prior to starting construction of driveway.
2. Prior to pouring concrete, call the Engineering Inspector to review concrete forms.
3. Construct driveway in accordance with CRM Engineering standard detail 2.15 on 30" curb & gutter streets. (Click here <https://rockymountnc.gov/engineering/> to view "Standard Details", "Chpt2-Streets", "Two04-Standard 30inch Curb & Gutter Cross Section).
4. Is driveway pipe required? (Yes No ) If yes, complete and submit city driveway permit application for review.
5. Is the driveway proposed on a NCDOT street? (Yes No ) If yes, complete and submit a NCDOT driveway permit application for review.
6. Patch asphalt as needed to restore to original condition.
7. Water service/meter boxes and storm drainage inlets not allowed within driveways.
8. Driveways not allowed within intersection sight distance easement.
9. Property owner is responsible for locating and constructing driveway on their property.
10. Locate underground utilities by calling "811" prior to digging.

**APPROVED BY:**

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**DATE:**