

NOTICE OF APPEAL to the BOARD of ADJUSTMENT



Street address of property:			
Property Owner(s): NOTE: If the owner of the property is not the same as appellant, see attached form for the owner to signify their approval.			
Nature of appeal: _____ _____ _____ _____			
Property Owner(s):			
Applicant Name:			
Applicant Email Address:			
Applicant Mailing Address:			
City:	State:	Zip Code:	Daytime Telephone:
Lot Dimensions: Width _____ Length _____ Total Area in Sq.Ft. _____			

A fee of \$250.00 must be submitted with this petition to the Office of Inspections Services, Department of Development Services so your appeal may be placed on the agenda.

All appeals must be submitted ten (10) days prior to the meeting date of the Board of Adjustment (meets the first Tuesday of each month).

NOTE: If the petitioner desires to submit any additional documentation to the Board of Adjustment members, such submissions may be made to the board members at the meeting when the appeal is presented.

Applicant Signature: _____ Date: _____

(Do not write below this line. For office use only.)

Received on ___/___/___ by _____	Application Number: _____
Fee of \$ _____ paid on ___/___/_____ Staff Initials: _____	

Revised 12/19

Applicable sections of Zoning Ordinances are as follows: _____

Building Inspectors Determination: _____

Surrounding property owners notified (names and mailing address):

Notification to surrounding owners mailed via U.S. Postal Service: _____ Staff Initials: _____



ROCKY MOUNT
DEVELOPMENT SERVICES
THE CENTER OF IT ALL

Property Owner's Appointment of Representative

The undersigned hereby certifies that he/she/they own(s) the property known as/located at _____ which is the subject of an appeal before the Board of Adjustment for the issuance of _____

I/We do not desire to personally appear before the Board of Adjustment and I/we authorize _____ to appear and present the appeal on my/our behalf.

Owner/Co-owner

Owner/Co-owner

North Carolina
_____ County

I, _____, a Notary Public for said County and State, do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the _____ day of _____, 20____.

Notary Public

My commission expires _____