

City of Rocky Mount Addendum 1	
Refer <u>ALL</u> Inquiries regarding this RFP to: Ramona Plemmer Senior Purchasing Technician	RFP #320-070622RP
	RFP Due Date: 7/1/2022 4:00 PM
	Contract Type: Professional Services

FAILURE TO RETURN THIS ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S):

SCHEDULE REMINDER:

Event	Responsibility	Date and Time
Issue RFP	City	Thursday 6/9/2022
Submit Written Questions	Vendor	Thursday 6/16/2022
Provide Response to Questions/Addendum Deadline	City	Tuesday 6/21/2022
Submit Proposals	Vendor	Friday 7/1/2022 4:00 pm
Contract Award	City	TBD
Contract Effective Date	City	TBD

Questions and Answers

2.3 RFP Schedule, page 5 – What is the anticipated start date of the project?

- *July 2022, no later than August 2022*

2.3 RFP Schedule, page 5 – What is the expected timeline for the project and when does the city need final results/recommendations?

- *July 2022, no later than August 2022, Recommendations to Council February 2023, Implementation July 2023.*

2.3 RFP Schedule, page 5 – Is there any flexibility in the City’s start date/timeline?

- *No flexibility with the timeline.*

2.5 Proposal Submittal, page 5 – Will you accept the proposal via email or electronic submittal in lieu of hard copies or USBs?

- *Yes, we will accept email submittals.*

2.5 Proposal Submittal, page 5 – Will you accept scanned signatures in lieu of original ink?

- *Yes.*

5.0 Scope of Work, page 10 – How many unique job titles or job classifications are included in the study?

- *There are approximately 323 unique job classifications, inclusive of career ladders is 412.*